

Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611



Regular Board Meeting Minutes

Thursday, November 15, 2018

10:30 AM

Board Room

Board of Commissioners

Chairman of Finance Frank Avila, Commissioner Kenneth Dunkin, Commissioner Martin J. Durkan, Vice President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:40 a.m.

Roll Call

Present: 9 - Frank Avila; Kenneth Dunkin; Martin J. Durkan; Barbara J. McGowan; Josina Morita; Debra Shore; Kari K. Steele; David J. Walsh; and Mariyana T. Spyropoulos

Approval of Previous Board Meeting Minutes

A motion was made by David J. Walsh, seconded by Frank Avila, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

Debbie Wiesel, Member of the Board of Directors for Central Street Neighbors association, Bryan Abbott, Wilmette Park District Commissioner, Jerry Ann Smith, volunteer for Natural Habit Evanston, Elizabeth Kinney, League of Women Voters, Matt Rooney and Karl Leinberger, Canal Shores Members, Andrew Paine, Corporate Counsel of the Wilmette Park District, John Quail, Friends of the Chicago River, Molly Kordas, Staff Attorney for Openlands, Joseph Keefe, Representing the Keefe Family Trust, and concerned citizens, Wendy Vasquez, Christine Froula, John Austin, Berry Cronin, Anne Finnegan, Daniel Aobdia, George Blackmore, Laura Nieder, Matt Considine, Jean Smiling Coyote, Amon Kelley, Carl Bolva, Joan Miller, Richard Miller, Margaret Martin addressed the Board (Re: Real Estate Item #42)

Mike Archey, GTM Strategies, voiced concerns regarding various issues

Recess and Convene as Committee of the Whole

A motion was made by Martin J. Durkan, seconded by Kenneth Dunkin, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 1:25 p.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

Finance Committee

Authorization

- 1 [18-1199](#) Revised Investment Policy Statement for the Metropolitan Water Reclamation District Retiree Health Care Trust dated as of November 15, 2018

Attachments: [Changes to OPEB Investment Policy 2018.pdf](#)
[OPEB Investment Policy 2018 Att.pdf](#)
[RedLine OPEB Investment Policy 2018.pdf](#)

Approved

- 2 [18-1209](#) Revised Investment Policy for the Metropolitan Water Reclamation District of Greater Chicago dated as of November 15, 2018

Attachments: [Changes to Policy 2018.pdf](#)
 [Redlined Investment Policy 2018.pdf](#)
 [District Investment Policy 2018.pdf](#)

Kenneth Dunkin lifted his earlier deferral

Approved

Procurement Committee

Report

- 3 [18-1163](#) Report on advertisement of Request for Proposal 19-RFP-07 Professional Services to Assist the District with the Existing and Anticipated Regulatory Requirements for the Turbine at the Stickney Water Reclamation Plant, estimated cost \$75,000.00, Account 101-16000-612490, Requisition 1505547

Published and Filed

- 4 [18-1177](#) Report on advertisement of Request for Proposal 18-RFP-22, Travel and Expense Reimbursement Solution for a three-year period, estimated cost \$105,000.00, Accounts 101-27000-612430/612820, Requisition 1505678

Published and Filed

- 5 [18-1190](#) Report of bid opening of Tuesday, November 6, 2018

Published and Filed

- 6 [18-1193](#) Report of bid opening of Tuesday, October 30, 2018

Published and Filed

- 7 [18-1214](#) Report on advertisement of a Request for Proposal 18-RFP-23 Professional Services to Conduct Preliminary Engineering for a Flood Control Project in Various Locations in Cook County, estimated cost \$1,500,000.00, Account 501-50000-612440, Requisitions 1506154, 1506155, 1506156, 1506157, 1506158, and 1506159

Published and Filed

Authorization

- 8 [18-1167](#) Authorization for payment to WateReuse Association for 2019 membership dues, in an amount not to exceed \$10,975.00, Account 101-15000-612280

Approved

- 9 [18-1184](#) Authorization to accept initial annual rental bid for Contract 18-365-11 Proposal to Lease for sixty (60) years, 8.61 acres of District real estate located west of Cicero Avenue and south of the Cal-Sag Channel in Crestwood, Illinois; Cal-Sag Channel Parcel 11.04 (western and middle portions) from the Village of Crestwood in the amount of \$169,861.00

Attachments: [Authorization to accept rental bid for Contract 18-365-11 in Crestwood - CSC Parcel 11.04 - Aerial.pdf](#)

Approved

Authority to Advertise

- 10 [18-1154](#) Authority to advertise Contract 19-100-11 Perform Gas Analysis of Odorous Compounds in Gas Samples, estimated cost \$33,440.00, Account 201-50000-612440, Requisition 1498108

Approved

- 11 [18-1160](#) Authority to advertise Contract 19-101-11 Perform Olfactometry Analysis of Odorous Gas Samples, estimated cost \$30,300.00, Account 201-50000-612440, Requisition 1498109

Approved

- 12 [18-1161](#) Authority to advertise Contract 19-106-11 Furnish and Deliver Replacement Uniforms and Items for Pollution Control Personnel, estimated cost \$38,000.00, Account 101-16000-623700, Requisition 1505228

Approved

Issue Purchase Order

- 13 [18-1150](#) Issue purchase order to Lake Forest Graduate School of Management, pursuant to the Terms of Master Agreement 17-RFP-34, to conduct Crisis Management Strategy training, in an amount not to exceed \$21,200.00, Account 101-25000-601100, Requisition 1505509

Approved

- 14 [18-1162](#) Issue purchase order and enter into an agreement with Thermo Electron North America LLC, for Preventive Maintenance and Consumables for Two Gas Chromatography Flame Ionization Detector Instruments in an amount not to exceed \$40,362.00, Accounts 101-16000-612970 and 623570, Requisition 1504015

Approved

- 15 [18-1164](#) Issue purchase order to CommVault Systems, Inc. for maintenance renewal for CommVault's Backup Software and Premier Maintenance Package, in an amount not to exceed \$150,775.63, Account 101-27000-612820, Requisition 1502565

Approved

- 16 [18-1166](#) Issue purchase order and enter into an agreement with Verizon Connect NWF Inc., for maintenance a of a Vehicle Location System and the installation of approximately 25 Vehicle Location Devices, in an amount not to exceed \$53,271.75, Account 101-15000-612860, Requisition 1505525
Approved
- 17 [18-1171](#) Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Excess Casualty Insurance Coverage for the District in an amount not to exceed \$1,079,635.00, Account 101-25000-612290, Requisition 1502298
Approved
- 18 [18-1172](#) Issue purchase order to Mesirow Insurance Services, Inc. for Furnishing Marine Liability and Hull Insurance for District marine vessels in an amount not to exceed \$21,371.00, Account 101-25000-612290, Requisition 1506134
Approved
- 19 [18-1192](#) Issue purchase orders to Boerger LLC, to Furnish and Deliver Boerger Pump Parts and Equipment to Various Locations for a Three-Year Period, in a total amount not to exceed \$405,000.00, Accounts 101-66000, 67000, 68000, 69000-623270
Approved
- 20 [18-1202](#) Issue purchase order for Contract 18-604-11, Furnishing and Delivering Plumbing Supplies to Various Locations, to Columbia Pipe & Supply Co., Inc., in an amount not to exceed \$141,400.00, Accounts 101-67000, 68000, 69000-623090, Requisitions 1475493, 1486220, and 1492646
Approved
- 21 [18-1204](#) Issue purchase order to CDW Government, LLC and enter into an agreement with Microsoft Corporation for Microsoft Software and Software Maintenance, in an amount not to exceed \$1,634,914.70, Account 101-27000-612820, Requisition 1498392
Approved
- 22 [18-1206](#) Issue purchase order and enter into an agreement with the DuPage River Salt Creek Workgroup for 2019-2023 Membership Dues, Study Assessments, and Project Assessments in an amount not to exceed \$4,718,895.00, Accounts 101-15000-612280, 101-16000-612400, and 201-50000-612400 Requisitions 1506674, 1506684, and 1506685 (*As Revised*)

Attachments: [Map of projects](#)

Approved

- 23 [18-1210](#) Issue purchase order for Contract 18-601-21, Furnish and Deliver a Submersible Pump to the Calumet Water Reclamation Plant, to Gasvoda & Associates, Inc., in an amount not to exceed \$160,459.00, Account 201-50000-634600, Requisition 1480498 *(As Revised)*

Approved

- 24 [18-1211](#) Issue purchase orders and enter into agreements for Contract 17-RFP-10 Commercial Banking and Investment Custody Services for a five-year period, with the option to extend for a twelve-month period, with BMO Harris Bank N.A. for general banking services, lockbox collection services, and an electronic collection solution, in an amount not to exceed \$143,000.00; and with The Northern Trust Company for investment custody services in an amount not to exceed \$225,000.00, for a total amount not to exceed \$368,000.00, Account 101-11000-612430, Requisitions 1480254, 1480255, and 1480256

Approved

Award Contract

- 25 [18-1191](#) Authority to award Contract 14-108-5F, Streambank Stabilization Projects for Addison Creek, Northlake and North Riverside, Illinois, to Industria, Inc., in an amount not to exceed \$1,546,000.00, plus a five (5) percent allowance for change orders in an amount of \$77,300.00, for a total amount not to exceed \$1,623,300.00, Account 501-50000-645720, Requisition 1497567

Attachments: [Contract 14-108-5F Revised Appendix D Report.pdf](#)
[Contract 14-108-5F Project View.pdf](#)

Approved

- 26 [18-1194](#) Authority to award Contract 18-610-21, Rehabilitation of Raw Sewage Pump Rotating Assemblies at Various Locations, to Xylem Water Solutions U.S.A., Inc., in an amount not to exceed \$867,450.00, Account 201-50000-645700, Requisition 1480983

Approved

- 27 [18-1195](#) Authority to award Contract 18-970-12 (Re-Bid), Janitorial Services at Various Locations, Groups A and C to Eco-Clean Maintenance, Inc., in an amount not to exceed \$597,270.00, Account 101-69000-612490, Requisition 1487112

Attachments: [Contract 18-970-12 Revised Appendix D Report](#)

Approved

- 28 [18-1196](#) Authority to award Contract 18-408-11, Janitorial Services for the Main Office Building Complex for a Thirty-Six (36) Month Period, to Eco-Clean Maintenance, Inc., in an amount not to exceed \$1,963,700.00, Accounts 101-15000-612370, 612390, Requisition 1497732

Attachments: [Contract 18-408-11 Revised Appendix D Report](#)

Approved

- 29 [18-1197](#) Authority to award Contract 17-276-3D, Structural Repairs and Roofing Replacement at 95th Street Pumping Station, Calumet Service Area, to IHC Construction Companies, LLC, in an amount not to exceed \$4,559,000.00, plus a five (5) percent allowance for change orders in an amount of \$227,950.00, for a total amount not to exceed \$4,786,950.00, Account 401-50000-645780, Requisition 1497724

Attachments: [Contract 17-276-3D Revised Appendix D Report.pdf](#)

[Contract 17-276-3D Project View.pdf](#)

Approved

- 30 [18-1203](#) Authority to award Contract 19-673-11, Heavy Equipment Repairs at Various Locations, Groups A and B, to West Side Tractor Sales Co. d/b/a West Side Specialized Services Co., in an amount not to exceed \$521,290.00, Accounts 101-66000, 68000-612760, Requisitions 1492477 and 1492653

Approved

Increase Purchase Order/Change Order

- 31 [18-1165](#) Authority to increase purchase orders and exercise an option to extend the agreements for one year, for Contract 18-RFP-01 State Legislative Consulting Services with Charles R. Vaughn, in an amount not to exceed \$21,000.00, Ado L. Rugai Attorney at Law, in an amount not to exceed \$21,000.00, Law Offices of Paul L. Williams & Associates, in an amount not to exceed \$21,000.00, and Miguel A. Santiago Consulting, Inc., in an amount not to exceed \$21,000.00, Account 101-15000-612430, Purchase Orders 3097539, 3097540, 3097541, and 3097542 respectively

Approved

- 32 [18-1174](#) Authority to decrease purchase orders for Contract 18-632-11, Furnishing and Delivering Sodium Hypochlorite, to Rowell Chemical Corporation, in an amount of \$110,450.00 from an amount of \$1,807,732.00 to an amount not to exceed \$1,697,282.00, Accounts 101-67000/68000/69000-623560, Purchase Orders 3101417 and 3101418

Approved

- 33 [18-1175](#) Authority to decrease purchase order for Contract 15-632-11, Furnishing and Delivering Sodium Hypochlorite, to K. A. Steel Chemicals, Inc., in an amount of \$18,805.00 from an amount of \$3,333,842.90 to an amount not to exceed \$3,315,037.90, Accounts 101-67000/68000/69000-623560, Purchase Order 3086303

Attachments: [15-632-11 SWRP Summary Spreadsheet.pdf](#)

Approved

- 34 [18-1176](#) Authority to increase emergency Contract 18-800-02, Securing, Stabilizing, Demolition, Cleanup and Repair at the Sludge Concentration Building at the Calumet Water Reclamation Plant, with IHC Construction Companies, LLC, in an amount not to exceed \$1,360,000.00, from an amount of \$50,000.00, to an amount not to exceed \$1,410,000.00, Account 901-68000-667220, Purchase Order 5001674

Approved

- 35 [18-1179](#) Authority to increase Contract 06-212-3M Calumet TARP Pump Station Improvements, Calumet Water Reclamation Plant, to Sollitt/Sachi/Alworth JV in an amount of \$139,324.00, from an amount of \$37,025,800.93, to an amount not to exceed \$37,165,124.93, Account 401-50000-645600, Purchase Order 5001404

Attachments: [06-212-3M, CO Log, BM 11-15-18.pdf](#)

Approved

- 36 [18-1200](#) Authority to increase Contract 16-901-31, Furnish, Deliver and Install Boiler Controls at the Stickney Water Reclamation Plant, to M.G. Electric Service Company, in an amount of \$103,290.00, from an amount of \$1,224,000.00 to an amount not to exceed \$1,327,290.00, Account 401-50000-645650, Purchase Order 5001625

Approved

- 37 [18-1208](#) Authority to increase purchase order and amend the agreement with Thompson Coburn LLP to represent and counsel the District in connection with the branding, marketing, and sale of the District's composted Biosolids product and with issues of intellectual property law related to the District's development and use of various technologies, in an amount of \$60,000.00, from an amount of \$80,000.00, to an amount not to exceed \$140,000.00, Account 101-30000-612430, Purchase Order 3089335

Attachments: [Authority to Increase PO and Amend Agreement w Thompson Coburn LLP.pdf](#)

Deleted by the Acting Executive Director

Affirmative Action Committee

Authorization

- 38 [18-1147](#) Authority to adopt a policy for increasing contracting opportunities with the Metropolitan Water Reclamation District of Greater Chicago for veteran-owned and operated small business enterprises to be designated as Appendix V *(Deferred from the November 1, 2018 Board Meeting)*

Attachments: [VET CONTRACTING POLICY DVRSTY LAW PJS MTC FINAL 102418.pdf](#)

A motion was made by Mariyana T. Spyropoulos, seconded by Martin J. Durkan, that this Agenda Item be Approved as Amended. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Budget & Employment Committee**Report**

- 39 [18-1198](#) Report on Budgetary Revenues and Expenditures for the third quarter of 2018, ended September 30, 2018

Attachments: [2018 Summary attachment Q3.pdf](#)

Published and Filed

Engineering Committee**Report**

- 40 [18-1181](#) Report on change orders authorized and approved by the Director of Engineering during the month of October 2018

Attachments: [Attachment 1 CO Report October 2018 \\$10,000.pdf](#)

[Attachment 2 CO Report October 2018 2018 5% Contingency.pdf](#)

[Attachment 3 CO Status Report October 2018.pdf](#)

Published and Filed

Maintenance & Operations Committee**Reports**

- 41 [18-1205](#) Report on change orders authorized and approved by the Acting Director of Maintenance and Operations during the month of October 2018

Attachments: [R-98 Report October 2018.pdf](#)

Published and Filed

Real Estate Development Committee**Authorization**

- 42** [18-1159](#) Authority to grant to the County of Cook a 75-year, approximately 60' x 426', non-exclusive easement to construct, install, operate, maintain, repair, and remove a public road across the western portion of North Shore Channel Parcel 1.08, south of Maple Avenue in Wilmette, Illinois. Consideration shall be a nominal fee of \$10.00 (*Deferred from the November 1, 2018 Board Meeting*)

Attachments: [Authority to grant to the County of Cook a 75-year - Wilmette Aerial.pdf](#)
[Aerial Exhibit of 60 x 426 Easement Authority to Grant to Cook County a 75-year Non-Exclusive Easement North Shore Channel Parcel 1.08 Wilmette.pdf](#)

A motion was made by Frank Avila, seconded by Kari K. Steele, that this Agenda Item be Approved. The motion carried by the following roll call vote:

- Aye:** 5 - Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Kari K. Steele, David J. Walsh
- Nay:** 4 - Frank Avila, Josina Morita, Debra Shore, Mariyana T. Spyropoulos

- 43** [18-1182](#) Authority to amend permit agreement issued to Ford Motor Company for use of District land c/k/a "Stony Island Drying Beds" in Chicago, Illinois for storing newly manufactured vehicles to allow an additional use of performing routine repairs to motor vehicles stored on-site. Consideration shall be a \$5,000.00 document preparation fee

Attachments: [Authority to Amend Permit to Ford Motor Company - Aerial.pdf](#)

Approved

- 44** [18-1183](#) Authority to issue a 9-month permit to Natural Gas Pipeline Company of America LLC to install, maintain, operate, repair and remove an approximate 150-foot overhead electrical cable between its metering station known as Clearing Meter Station 139 and the District's Main Gate Control Building located at Main Channel Parcel 34.10 in Summit, Illinois. Consideration shall be \$5,000.00

Attachments: [Issue 9-month Permit to Natural Gas Line Pipeline Company - MCP 34.10 LASMA - Aerial.pdf](#)

Approved

- 45 [18-1187](#) Authority to purchase the real estate commonly known as 1524 North 40th Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Miguel Huerta, the owner of said real estate, in an amount of \$140,000.00, relocation costs in an amount not to exceed \$36,900.00 and closing costs, Account 501-50000-656010, Stormwater Fund

Attachments: [Authority to Acquire Parcel 74 - Huerta 1524 N 40th Ave - Aerial.pdf](#)

Approved

- 46 [18-1188](#) Authority to purchase the real estate commonly known as 1552 North 44th Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Kristina Kochanova, the owner of said real estate, in an amount of \$275,000.00, relocation costs in an amount not to exceed \$59,900.00 and closing costs, Account 401-50000-656010, Capital Improvements Bond Fund

Attachments: [Authority to Acquire Parcel 36 - Kravchenko 1552 N 44th Ave - Aerial.pdf](#)

Approved

- 47 [18-1189](#) Authority to purchase the real estate commonly known as 1505 North 39th Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to John O'Hara, the owner of said real estate, in an amount of \$269,500.00 and closing costs, Account 401-50000-656010, Capital Improvements Bond Fund

Attachments: [Authority to Acquire Parcel 97 - O'Hara 1505 N 39th Ave - Aerial.pdf](#)

Approved

Stormwater Management Committee

Authorization

- 48 [18-1186](#) Authority to negotiate intergovernmental agreements to assist various local municipalities and other governmental organizations with Green Infrastructure projects

Attachments: [2018 GI Projects Map Attachment BM 11-15-18](#)
[2018 GI Projects Attachment BM 11-15-18](#)

Approved

Miscellaneous and New Business

Resolution

- 49 [18-1219](#) RESOLUTION sponsored by the Board of Commissioners congratulating employees who retired in the last year

Attachments: [Retirees 2018.pdf](#)

A motion was made by Barbara J. McGowan, seconded by Debra Shore, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes - No nays

Memorial Resolution

- 50 [18-1220](#) RESOLUTION sponsored by the Board of Commissioners honoring the memory of Alberta Harvey

Adopted

Approval of the Consent Agenda with the exception of Items: 37, 38, 42 and 49

A motion was made by Martin J. Durkan, seconded by Kenneth Dunkin, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Motion

[18-1147A](#) MOTION to amend File No. 18-1147 (Agenda Item No. 38) Authority to adopt a policy for increasing contracting opportunities with the Metropolitan Water Reclamation District of Greater Chicago for veteran-owned and operated small business enterprises to be designated as Appendix V (*Deferred from the November 1, 2018 Board Meeting*)

A motion was made by Mariyana T. Spyropoulos, seconded by Martin J. Durkan, that this Motion be Adopted. The motion carried by the following roll call vote:

Aye: 9 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

Meeting Summary

Speakers

None

Summary of Requests

Procurement Item #31

Debra Shore requested staff consider diversity and range of talents for the next RFP

Study Session

None

Announcements

None

Board Letter Submission Dates

The next regular board meeting is scheduled for December 6, 2018, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: November 23, 2018

Date all agenda items are due to the Acting Executive Director: 1:00 p.m., November 28, 2018

Adjournment

A motion was made by Martin J. Durkan, seconded by Kenneth Dunkin, that when the Board Adjourns, it adjourns to meet again on Thursday, December 6, 2018 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 9 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Josina Morita, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this November 15, 2018, are hereby approved.

APPROVED:

/s/ Mariyana T. Spyropoulos
President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

November 15, 2018